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**BOARD OF SUPERVISORS**  
ALPINE COUNTY  
COUNTY ADMINISTRATION  
99 WATER STREET  
MARKLEEVILLE CA 96120  
Telephone (530) 694-2281

**MINUTES**  
**September 19, 2017**

**1. CALL TO ORDER SPECIAL MEETING – PLEDGE OF ALLEGIANCE**

Chair Terry Woodrow called the special meeting to order at 9:00 a.m. with Supervisors Donald M. Jardine, Ronald Hames, Katherine Rakow, Terry Woodrow and David Griffith present.

**2. CALL TO ORDER SPECIAL MEETING – PLEDGE OF ALLEGIANCE**

**3. CONTINUE PUBLIC HEARING** – Budget hearings will be continuous throughout this meeting and are continued until the budget is adopted, not to exceed 14 calendar days. Any member of the public may appear and be heard regarding any item in the recommended budget or for the inclusion of additional items. Any department official who wishes to be heard by the Board of Supervisors regarding the recommended budget for his or her budget unit may do so at the time their budget is heard and reviewed during the public hearing. At the time of the hearing, the Board of Supervisors may call in the official or person in charge of any budget unit concerning any matter relating to his or her budget unit.

Assistance CAO to Budget and Finance Gregg Leiss reported that a letter was received from California Department of Tax and Fee Administration stating that tax revenue to Alpine County was overfunded by \$144,648. Leiss reported that the return of the overpayment would directly affect 2017/2018 County Budget; the Budget was reduced by \$144,648 in anticipation that the funds would be returned to the State.

**4. HEALTH AND HUMAN SERVICES/PUBLIC HEALTH**

a. 160 County Emergency Services .....	Page 147
b. 182 Local Health Department .....	Page 148
c. 187 Social Services Assistance.....	Page 149
d. 188 General Relief.....	Page 150
e. 120 Public Health.....	Page 151
f. 124 Environmental Health.....	Page 153
g. 151 Tobacco Fund .....	Page 155
h. 152 Tobacco Fund P56.....	Page 157
i. 186 Social Services.....	Page 158
j. 190 One Stop.....	Page 160
k. 273 CDC Grant.....	Page 161
l. 274 HPP .....	Page 163
m. 279 CDC H1N1.....	Page 165
n. 280 Pan Flu EPO Program.....	Page 166
o. 519 Public Health Realignment .....	Page 168
p. 522 Social Services Realignment .....	Page 169
q. 523 Local Revenue Fund 2011 (HHS) .....	Page 170

Health and Human Services Director Nichole Williamson presented the Health and Human Services budget. There were no changes to the budget.

**5. DISTRICT ATTORNEY**

- a. 146 District Attorney ..... Page 79
- b. 294 Victim Witness..... Page 80

District Attorney Legal Secretary / Assistant Conservator Michele Del Vecchio presented the District Attorney budget. There were no changes. District Attorney Victim Witness Coordinator Rebecca Wrucke presented the Victim Witness budget. There were no changes to the budget.

**6. FINANCE**

- a. 105 Auditor..... Page 213
- b. 107 OMB 87 Central Services ..... Page 214
- c. 108 General Central Services ..... Page 215
- d. 110 Treasurer-Tax Collector ..... Page 216
- e. 201 Debt Service Fund..... Page 217
- f. 315 Tax Collection Trust ..... Page 218

Assistance CAO to Budget and Finance Gregg Leiss presented the Finance budget. There were no changes to the budget.

**7. CAPITAL PROJECTS**

- a. 213 Vehicle Replacement..... Page 227
- b. 260 Accumulated Capital Outlay ..... Page 228
- c. 264 County Government Center ..... Page 229
- d. 267 Leviathan Peak Communications Project..... Page 230
- e. 268 MHSA – Capital Facility..... Page 231

CAO/Director of Finance Carol McElroy and Assistance CAO to Budget and Finance Gregg Leiss presented the Capital Projects budget. There were no changes to the budget.

**8. GENERAL FUND DISCRETIONARY**

- a. 194 Library..... Page 201

Librarian/Archivist Rita Lovell presented the Library budget. There were no changes to the budget.

**9. BOARD OF SUPERVISORS/PERSONNEL/COUNTY COUNSEL**

- a. 101 Board of Supervisors ..... Page 185
- b. 102 CAO..... Page 186
- c. 103 Personnel..... Page 187
- d. 128 General Insurance..... Page 188
- e. 132 Risk Management..... Page 189
- f. 133 Retiree Benefits..... Page 190
- g. 141 County Counsel..... Page 191
- h. 109 Information Technology..... Page 193
- i. 130 Self-Insurance ..... Page 194

CAO/Director of Finance Carol McElroy presented the Board of Supervisors/Personnel/County Counsel budgets with the following changes:

101 Board of Supervisors increased by \$2500 for travel expenditures.

**10. Consider allocation of additional budget resources to fulfill Department-submitted unfunded budget requests in connection with Alpine County Fiscal Year 2017-2018 Final Budget – Assistant CAO to Budget and Finance.**

CAO/Director of Finance Carol McElroy reported that the budget deficit was \$18,775. The Board agreed to withhold spending on some unfunded projects until mid-year budget when information would be known regarding possible refund to the State in the amount of \$144,000; reduce deficit by using two month operating reserves in the amount of \$18,775.

**11. Approve resolution adopting the Alpine County Final Budget for Fiscal Year 2017-2018 including any changes the Board of Supervisors choose to make to the Recommended Proposed Budget during the Final Budget Hearings – Assistant CAO to Budget and Finance.**

CAO/Director of Finance Carol McElroy requested setting reserve at \$1 million; 2-month operating reserve at \$1,335,054; including \$87,000 recommended unfunded items, and Capital reserve at \$107,702.

Unfunded items included:

101 Central Sierra Planning	\$8,000
119 Community Clean-up	\$5,000
154 Maintenance BV	\$4,700
101 Board of Supervisors	\$2,500
341 Server room in Bear Valley	\$8,000

McElroy requested approval of the total appropriation of \$29,352,819 for all County and Special District funds as follows:

General Fund:	\$10,719,481
Special Revenue Fund:	\$16,305,525
Capital Projects Fund:	\$ 1,751,514
Debt Service Fund:	\$ 112,297
Total County Funds :	\$28,810,817
Special Districts:	\$ 551,002
Total All Funds:	\$29,352,819


**MOTION Jardine / SECOND Hames to adopting Resolution R2017-34 the Alpine County Final Budget for Fiscal Year 2017-2018 in the amount of \$29,352,819;**

**AYES: Supervisors Donald M. Jardine, Ron Hames, Katherine Rakow, Terry Woodrow, and David Griffith;**

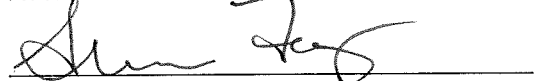
**MOTION CARRIED.**

**12. ADJOURNMENT**

The Board adjourned to the next regular meeting of Tuesday, October 3, 2017 at 9:00am at the County Administrative Office Building, Markleeville, California.

  
Terry Woodrow, Chair, Board of Supervisors  
County of Alpine, State of California

ATTEST:

  
Teola L. Tremayne, County Clerk & ex officio  
Clerk of the Board of Supervisors

By: Stephanie Fong, Assistant County Clerk

**\*A complete audio recording of this meeting is available on the County website\***

**www.alpinecountyca.gov**