



BOARD OF SUPERVISORS
COUNTY OF ALPINE, STATE OF CALIFORNIA
AGENDA
SPECIAL MEETING
FRIDAY, FEBRUARY 24, 2017 10:00 AM

OPEN SESSION – 10:00 AM

Donald Jardine	District 1 - Vice Chair	Board Chambers
Ron Hames	District 2	County Administration Building
Katherine Rakow	District 3	99 Water Street
Terry Woodrow	District 4 - Chair	Markleeville, CA – 96120
David Griffith	District 5	

Carol McElroy
County Administrative Officer
530-694-2287

David Prentice
County Counsel
530-694-2287

Teola L. Tremayne
County Clerk and
Ex-officio Clerk to the Board
530-694-2281

NOTICE: Pursuant to Government Code §54954.3(a), any member of the public shall be provided with the opportunity to directly address the Alpine County Board of Supervisors concerning any item that has been described in the notice for the meeting before or during consideration of that item. No other business shall be considered at these meetings by the legislative body. No action can be taken on items not appearing on the agenda.

I. CALL TO ORDER

II. REGULAR AGENDA - NEW BUSINESS

- 2.1. Request adoption of a resolution ratifying existence of a Local Emergency per Alpine County Code Section 2.56. – CAO and Finance Director
- 2.2. Request appointment of two Board members to a committee to review all District Attorney applications and make a recommendation to the Board regarding which applicants will move on to the oral interview process. – Deputy CAO to Personnel and Risk Management
- 2.3. Discussion and request to delegate authority to the CAO/ Director of Finance to retain an interim District Attorney if the Board is not able to make an official appointment by March 15, 2017. – Deputy CAO to Personnel and Risk Management

Teola L. Tremayne, County Clerk and ex officio
Clerk to the Board of Supervisors
By: Stephanie Fong, Assistant County Clerk

AGENDA TRANSMITTAL



TO: Board of Supervisors

FROM: Carol McElroy, CAO and Finance Director

DATE OF MEETING: February 24, 2017

PREPARED BY: Michelle Beckwith, Administrative Assistant

TITLE: Request adoption of a resolution ratifying existence of a Local Emergency per Alpine County Code Section 2.56.

SUMMARY:

Alpine County Code Section 2.56 empowers the Director of Emergency Services to proclaim the existence or threatened existence of a local emergency when said county is affected or likely to be affected by a public calamity and the County Board of Supervisors is not in session.

Rick Stephens, Director of Emergency Services declared a state of emergency February 21, 2017 due to continued torrential rain, snow, flooding and landslide conditions. The extent of damage caused by the storms to County property is unknown at this time. The County is requesting California Disaster Assistance Act and any other State or Federal Assistance that may be available.

RECOMMENDED ACTION:

Ratify the Emergency Declaration

ISSUE STATEMENT AND DISCUSSION:

Code Section 2.56 states that the declaration will expire in seven (7) days unless ratified by the Board of Supervisors. Based on briefings from Emergency Operations agencies the weather event and resulting conditions of said event are expected to continue through next week.

FISCAL IMPACT:

	<input type="checkbox"/> (Not Applicable)
1) Budgeted Current Fiscal Year	<u>\$0.00</u>
2) Total Anticipated Cost Current Year	<u>\$0.00</u>
3) Total Anticipated Cost Annual Year	<u>\$0.00</u>

SOURCE

<input type="checkbox"/> Unanticipated	<u>\$0.00</u>
<input type="checkbox"/> Revenue From Contingency	<u>\$0.00</u>
Other:	

FUNDING SOURCE:

INSTRUCTIONS TO CLERK:

CAO/ DOF/ & Risk Management
Sheriff

ID 1888

RESOLUTION NO.**RESOLUTION OF THE BOARD OF SUPERVISORS,
COUNTY OF ALPINE, STATE OF CALIFORNIA
RATIFYING EXISTENCE OF A LOCAL EMERGENCY
RESOLUTION NO. D2017-03****A RESOLUTION DECLARING A STATE OF EMERGENCY IN THE COUNTY OF ALPINE**

THE DIRECTOR OF EMERGENCY SERVICES OF THE COUNTY OF ALPINE HEREBY RESOLVES AS FOLLOWS:

WHEREAS, Alpine County Code Chapter 2.56 empowers the Director of Emergency Services to proclaim the existence or threatened existence of a local emergency when said County is affected or likely to be affected by a public calamity and the County Board of Supervisors is not in session, and;

WHEREAS, the Director of Emergency Services of the County of Alpine does hereby find; (1) That conditions of extreme peril to the safety of persons and property have arisen within said County, caused by torrential rain and snow melt resulting in flooding conditions; which began on the 7th day of February, 2017. and; (2) That these conditions are or are likely to be beyond the control of the services, personnel, equipment, and facilities of said County, and; (3) That the County Board of Supervisors of the County of Alpine is not in session and cannot immediately be called into session; and

WHEREAS, Governor Edmond G. Brown Jr. declared a state of emergency for Alpine County on January 23, 2017; and

WHEREAS, The Office of the Governor, on February 17th 2017, sent a Request for Presidential Declaration of Major Disaster or Emergency, which request was granted by President Donald J. Trump.

NOW, THEREFORE, BE IT RESOLVED that a local emergency continues to exist throughout the County of Alpine, and

IT IS FURTHER RESOLVED AND ORDERED that during the existence of said local emergency the powers, functions, and duties of the organization of this county shall be those prescribed by state law, by ordinances, and resolutions of this county, and; That this emergency resolution shall expire in seven (7) days after issuance unless confirmed and ratified by the Board of Supervisors of Alpine County.

IT IS FURTHER RESOLVED AND ORDERED that the emergencies existing in Alpine County require disaster assistance from the federal and state governments and, pursuant to the California Disaster Assistance Act, staff is ordered to pursue all assistance under the emergency declaration issued by the President of the United States and the Governor of the State of California and the Board of Supervisors is requesting said assistance in their official capacities on behalf of the County of Alpine.

ADOPTED by the Director of Emergency Services of the County of Alpine on the 21st day of February 2017 to be ratified by the Board of Supervisors on or before February 27, 2017.

Terry Woodrow, Chair
Board of Supervisors, County of
Alpine, State of California

ATTEST:

APPROVED AS TO FORM:

Teola L. Tremayne, County Clerk
& Ex Officio Clerk to the
Board of Supervisors,
By: Stephanie Fong, Assistant County Clerk

David Prentice, County Counsel

DIRECTOR OF EMERGENCY SERVICES
COUNTY OF ALPINE
STATE OF CALIFORNIA

RESOLUTION NO. D2017-03

A Resolution Declaring a State of Emergency in the County of Alpine

THE DIRECTOR OF EMERGENCY SERVICES OF THE COUNTY OF ALPINE HEREBY RESOLVES AS FOLLOWS:

WHEREAS, Alpine County Code Chapter 2.56 empowers the Director of Emergency Services to proclaim the existence or threatened existence of a local emergency when said County is affected or likely to be affected by a public calamity and the County Board of Supervisors is not in session, and;

WHEREAS, the Director of Emergency Services of the County of Alpine does hereby find; (1) That conditions of extreme peril to the safety of persons and property have arisen within said County, caused by torrential rain and snow melt resulting in flooding conditions; which began on the 7th day of February, 2017. and; (2) That these conditions are or are likely to be beyond the control of the services, personnel, equipment, and facilities of said County, and; (3) That the County Board of Supervisors of the County of Alpine is not in session and cannot immediately be called into session; and

WHEREAS, Governor Edmond G. Brown Jr. declared a state of emergency for Alpine County on January 23, 2017; and

WHEREAS, The Office of the Governor, on February 17th 2017, sent a Request for Presidential Declaration of Major Disaster or Emergency, which request was granted by President Donald J. Trump.


NOW, THEREFORE, BE IT RESOLVED that a local emergency continues to exist throughout the County of Alpine, and

IT IS FURTHER RESOLVED AND ORDERED that during the existence of said local emergency the powers, functions, and duties of the organization of this county shall be those prescribed by state law, by ordinances, and resolutions of this county, and; That this emergency resolution shall expire in seven (7) days after issuance unless confirmed and ratified by the Board of Supervisors of Alpine County.

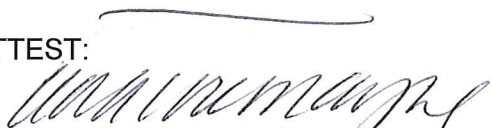
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ADOPTED by the Director of Emergency Services of the County of Alpine on the 21st day of February 2017 to be ratified by the Board of Supervisors on or before February 27, 2017.

COUNTY OF ALPINE


Spencer Case, Undersheriff
for Rick Stevens, Sheriff County of Alpine
Director of Emergency Services

ATTEST:


Teola L. Tremayne, County Clerk and ex-officio
Clerk to the Board of Supervisors
By: Stephanie Fong, Asst. County Clerk

APPROVED AS TO FORM:


David Prentice, County Counsel

AGENDA TRANSMITTAL



TO: Board of Supervisors

FROM: Sarah Simis, Deputy CAO to Personnel and Risk Management

DATE OF MEETING: February 24, 2017

PREPARED BY: Sarah Simis, Deputy CAO to Personnel and Risk Management

TITLE: Request appointment of two Board members to a committee to review all District Attorney applications and make a recommendation to the Board regarding which applicants will move on to the oral interview process.

SUMMARY: The recruitment to fill the limited term District Attorney position closed on February 17, 2017. Eight applications were submitted to Personnel and will need to be screened to determine which applicants will be interviewed.

RECOMMENDED ACTION: Appoint two Board members that are able to meet immediately with the committee. I would recommend immediately after the special meeting or Monday February 27th.

ISSUE STATEMENT AND DISCUSSION: The screening process is typically done by Personnel and the Department Head that is hiring; therefore, we are requesting that two Board members be appointed to a committee to review the applications and make a recommendation as to which applicants will move on to oral interviews with the entire Board.

In addition to the two Board members, the committee will also consist of the Deputy CAO to Personnel and Risk Management and County Counsel.

The recommendation and request to set a special meeting to conduct interviews will be brought to the Board at its March 7th regularly scheduled meeting.

FISCAL IMPACT:

	<input type="checkbox"/> (Not Applicable)
1) Budgeted Current Fiscal Year	<u>\$0.00</u>
2) Total Anticipated Cost Current Year	<u>\$0.00</u>
3) Total Anticipated Cost Annual Year	<u>\$0.00</u>

SOURCE

<input type="checkbox"/> Unanticipated	<u>\$0.00</u>
<input type="checkbox"/> Revenue From Contingency	<u>\$0.00</u>
Other:	

FUNDING SOURCE:

INSTRUCTIONS TO CLERK:

AGENDA TRANSMITTAL



TO: Board of Supervisors

FROM: Sarah Simis, Deputy CAO to Personnel and Risk Management

DATE OF MEETING: February 24, 2017

PREPARED BY: Sarah Simis, Deputy CAO to Personnel and Risk Management

TITLE: Discussion and request to delegate authority to the CAO/ Director of Finance to retain an interim District Attorney if the Board is not able to make an official appointment by March 15, 2017.

SUMMARY: The current District Attorney has resigned effective March 16, 2017. The County has scheduled a time frame to recruit and interview the qualified applicants; however, if that is not successful the County will need to immediately retain an interim as the position cannot be vacant.

RECOMMENDED ACTION: Delegate authority to the CAO/DOF to retain an interim if needed.

ISSUE STATEMENT AND DISCUSSION: Because there is only one more board meeting before the District Attorney's last day we would request that the CAO/DOF be granted authority to retain an interim. Any action taken by the CAO will be brought back to the Board for ratification.

FISCAL IMPACT:

- 1) Budgeted Current Fiscal Year
- 2) Total Anticipated Cost Current Year
- 3) Total Anticipated Cost Annual Year

(Not Applicable)

\$0.00

\$0.00

\$0.00

SOURCE

- | | |
|---|---------------|
| <input type="checkbox"/> Unanticipated | <u>\$0.00</u> |
| <input type="checkbox"/> Revenue From Contingency | <u>\$0.00</u> |
| Other: | |

FUNDING SOURCE:

INSTRUCTIONS TO CLERK: