



**LOCAL TRANSPORTATION COMMISSION**  
**COUNTY OF ALPINE, STATE OF CALIFORNIA**  
**REGULAR MEETING**

**AGENDA**

**TUESDAY, MARCH 7, 2017 11:00 AM**

Meeting to be held at County Administration Building, 99 Water Street, Markleeville CA.

**1. ROLL CALL**

**2. ORAL COMMUNICATIONS - GENERAL PUBLIC COMMENT**

This portion of the meeting is an opportunity for members of the public to address the Local Transportation Commission on subjects relating to county business. No action can be taken on matters not listed on the agenda.

**3. CONSENT AGENDA**

These matters are expected to be routine and non-controversial and are usually approved by a single majority vote without discussion. Items can be removed from the consent agenda to be discussed and considered separately. Prior to approval of the consent agenda the chair will announce that comments or questions will be taken from members of the public, staff or the Board on consent agenda items when the comment does not necessitate the item being removed for separate action..

3.1. Request approval of regular meeting minutes of 1/17/2017. – County Clerk

3.2. Request adoption of a resolution approving Amendment #1 to fiscal year 2016/17 Overall Work Program. – Community Development Director

**4. UNFINISHED BUSINESS - None.**

**5. NEW BUSINESS - None.**

**6. PUBLIC HEARINGS / PUBLIC MEETING - None.**

**7. ADJOURNMENT**

The Board will adjourn to the next regular meeting at Alpine County Government Center, 99 Water Street, Markleeville, California.

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Teola L. Tremayne, County Clerk and ex officio  
Clerk of the Local Transportation Commission  
By: Stephanie Fong, Assistant County Clerk

# AGENDA TRANSMITTAL



**TO:** Local Transportation Commission

**FROM:** Teola Tremayne, County Clerk

**DATE OF MEETING:** March 7, 2017

**PREPARED BY:** Stephanie Fong, Asst. County Clerk

**TITLE:** Request approval of regular meeting minutes of 1/17/2017.

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**SUMMARY:**

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**RECOMMENDED ACTION:**

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**ISSUE STATEMENT AND DISCUSSION:**

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**FISCAL IMPACT:**

- 1) Budgeted Current Fiscal Year
- 2) Total Anticipated Cost Current Year
- 3) Total Anticipated Cost Annual Year

(Not Applicable)  
\$0.00  
\$0.00  
\$0.00

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**SOURCE**

Unanticipated \$0.00  
 Revenue From \$0.00  
 Contingency \$0.00  
 Other:

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**FUNDING SOURCE:**

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**INSTRUCTIONS TO CLERK:**

## Local Transportation Commission

County of Alpine  
P.O. Box 158  
Markleeville, CA 96120

Phone: 530-694-2281  
FAX: 530-694-2491

MINUTES  
January 17, 2017

Unapproved:  
Subject to Correction

**1. ROLL CALL**

Chair Terry Woodrow called the Regular Meeting to order at 10:40 AM with Commissioners Donald Jardine, Ron Hames, Katherine Rakow, Terry Woodrow, and David Griffith present.

**2. ORAL COMMUNICATIONS - GENERAL PUBLIC COMMENT**

There was no public comment.

**3. CONSENT AGENDA**

Matters that are routine and non-controversial and are usually approved by a single majority vote without discussion. Items can be removed from the consent agenda to be discussed and considered separately.

**MOTION Jardine / SECOND Hames approving Consent Agenda as follows:**

**AYES:** Commissioners Donald M. Jardine, Ron Hames, Katherine Rakow, Terry Woodrow, David Griffith;

**MOTION CARRIED.**

3.1. Regular meeting minutes of 07/19/2016. - County Clerk

3.2. A Letter of Commitment for the Central Sierra Zero Emission Vehicle Readiness Plan grant application to the California Energy Commission - Community Development Director

**4. UNFINISHED BUSINESS - None.**

**5. NEW BUSINESS - None.**

**6. PUBLIC HEARINGS / PUBLIC MEETING - None.**

**7. ADJOURNMENT**

The Board adjourned to the next regular meeting of Tuesday, February 7, 2017 at 9:00am at the County Administrative Office Building, Markleeville, California.

\_\_\_\_\_  
Terry Woodrow, Chair, Board of Supervisors  
County of Alpine, State of California

**ATTEST:**

\_\_\_\_\_  
Teola L. Tremayne, County Clerk & ex officio  
Clerk of the Board of Supervisors  
By: Stephanie Fong, Assistant County Clerk

\*A complete audio recording of this meeting is available on the County website\*  
[www.alpinecountyca.gov](http://www.alpinecountyca.gov)

Attachment: Unapproved LTC Minutes 1-17-2017 (1874 : LTC minutes)

# AGENDA TRANSMITTAL



**TO:** Local Transportation Commission

**FROM:** Brian Peters, Community Development Director

**DATE OF MEETING:** March 7, 2017

**PREPARED BY:** Scott Maas, Alpine County  
Transportation Planner

**TITLE:** Request adoption of a resolution approving Amendment #1 to fiscal year 2016/17 Overall Work Program.

**SUMMARY:** *In fiscal year 2016/17, the Transportation Commission will receive \$31,375 of Rural Planning Assistance (RPA) funds of carryover from the previous fiscal year. These carryover funds need to be amended into the existing Overall Work Program so the funds can be used. The additional funds will go toward GIS Update, Bicycle and Pedestrian Planning, and Administration. Attached to the resolution is the 16/17 OWP Amendment #1 Funding Source and Expenditure Summary Sheet showing where the additional funding was added.*

**RECOMMENDED ACTION:** *Approve Resolution approving Amendment #1 to the 16/17 Overall Work Program.*

**ISSUE STATEMENT AND DISCUSSION:** *The major projects in the 16/17 OWP will be the GIS Update, and the development of an Active Transportation Plan (ATP), which is an update of the Bicycle and Pedestrian Master Plan. The Regional Planning Assistance (RPA) carry over funds in the amount \$31,750 are going toward GIS Update, Bicycle and Pedestrian Planning and Administration. There is no change with the contract with Green DOT Transportation who is preparing the ATP Plan. The ATP document is a new document to Alpine County and will identify bicycle and pedestrian projects that could become eligible for State ATP funding.*

**FISCAL IMPACT:**

	<input type="checkbox"/> (Not
	Applicable)
1) Budgeted Current Fiscal Year	
2) Total Anticipated Cost Current Year	<u>\$164,500</u>
3) Total Anticipated Cost Annual Year	<u>\$195,875</u>

**SOURCE**

<input type="checkbox"/> Unanticipated	<u>\$0.00</u>
<input type="checkbox"/> Revenue From Contingency	<u>\$0.00</u>
Other: RPA funding carryover of <u>\$31,375</u>	

**FUNDING SOURCE:** *The 2016/17 OWP work element projects will now have a total budget of \$195,875. Funding is from RPA (Rural Planning Assistance) funds, PPM (Planning, Programming, and Monitoring) funds, and LTF (Local Transportation Funds) funds. No general funds are used.*

**INSTRUCTIONS TO CLERK:** *Please send copy of signed resolution to Community Development Director.*

ID 1887

**RESOLUTION NO.****RESOLUTION OF THE LOCAL TRANSPORTATION COMMISSION,  
COUNTY OF ALPINE, STATE OF CALIFORNIA  
RESOLUTION APPROVING AMENDMENT #1 TO THE FISCAL YEAR 2016/17  
OVERALL WORK PROGRAM**

**WHEREAS**, the Alpine County Local Transportation Commission (ACLTC) and the State of California have entered into a Memorandum of Understanding establishing a relationship for performing comprehensive transportation planning; and

**WHEREAS**, the State of California and the ACLTC do mutually desire to cooperate and jointly participate in the performance of the comprehensive transportation planning process; and

**WHEREAS**, the ACLTC has reviewed and agreed to the Fiscal Year 2016/17 Overall Work Program and Overall Work Program Agreement at their May 17, 2017 meeting; and

**WHEREAS**, the ACLTC will receive \$31,750 of Regional Planning Assistance (RPA) carryover funds during the 2016/17 Fiscal Year; and

**WHEREAS**, the carryover RPA funds are added to the existing GIS Update, Bicycle and Pedestrian Planning, Planning Programming Administration, and to the Planning and Interagency Coordination OWP work elements.

**NOW, THEREFORE, BE IT RESOLVED** that the Alpine County Local Transportation Commission hereby approves Overall Work Program Amendment #1 for the Fiscal Year 2016/17, attached hereto; and

**BE IT FURTHER RESOLVED** that the Alpine County Local Transportation Commission authorizes the Executive Secretary to execute the Overall Work Program Agreement (OWPA) and other required documents with the California Department of Transportation.

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Terry Woodrow, Chair  
Local Transportation Commission, County  
of Alpine, State of California

**ATTEST:**

**APPROVED AS TO FORM:**

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Teola L. Tremayne, County Clerk  
& Ex Officio Clerk to the  
Board of Supervisors,  
By: Stephanie Fong, Assistant County Clerk

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David Prentice, County Counsel

## FY 16/17 OWP AMENDMENT #1

## FUNDING SOURCE AND EXPENDITURE SUMMARY CHART

Work Element	RPA 15-16 FY Carryover	RPA Funds	RPA Consultant Contract	PPM Funds	LTF Funds	Total Funding
16/17 - 1 TDA Administration					20,000	20,000
16/17 - 2 Planning Programming Administration	10,000	15,000				<del>15,000</del> 25,000
16/17 - 3 Planning and Interagency Coordination	10,000	20,000				<del>20,000</del> 34,000
16/17 - 4 STIP Project Monitoring				19,000		19,000
16/17 - 5 Pavement Management System Update		5,000				5,000
16/17 - 6 Short Range Transit Development Plan		2,000				2,000
16/17 - 7 Goods Movement		1,000				1,000
16/17 - 8 GIS Update	6,375	20,000	14,000			<del>34,000</del> 40,375
16/17 - 9 Bicycle and Pedestrian Planning	5,000	5,500	35,000			<del>40,500</del> 45,500
16/17 - 10 Regional Transportation Plan Update		3,000				3,000
16/17 - 11 Wayfinding Plan		5,000				5,000
<b>TOTAL</b>	<b>\$31,375</b>	<b>\$76,500</b>	<b>\$49,000</b>	<b>\$19,000</b>	<b>\$20,000</b>	<b><del>164,500</del> \$195,875</b>

## BUDGET REVENUE SUMMARY TABLE

Funding Type	RPA 15-16 FY Carryover	RPA Funds	RPA Consultant Contract	PPM Funds	LTF Funds	Total Funding
16/17 - Local Transportation Funds (LTF)					20,000	20,000
16/17 - Regional Planning Assistance (RPA)	\$31,375	76,500	49,000			<del>125,500</del> 156,875
16/17 - Planning, Programming Monitoring (PPM)				19,000		19,000
<b>TOTAL</b>	<b>\$31,375</b>	<b>\$76,500</b>	<b>\$49,000</b>	<b>\$19,000</b>	<b>\$20,000</b>	<b><del>164,500</del> \$195,875</b>

Attachment: 16-17 OWP Amendment #1 Funding Summary Sheet (1887 : 16-17 OWP Amendment #1)